

# Academic Curriculum Vitae



## Personal Information:

Full Name: Broosk Ali Jalil

Academic Title: Assistant Lecturer

Email: (broosk.jalil@su.edu.krd)

Mobile: 07504527998

## Education:

- MA degree in Applied Linguistics and English Language Teaching from The University of Nottingham UK 2013
- BA in Translation from Salahaddin University-Erbil 2007

## Employment:

**Illiteracy Eradication Sector at Erbil Directorate of Education\ Ministry of Education, March 2004 — October 2006**

**Manager\Coordinator**

- Teaching people how to read, write and perform basic calculations was an overall objective of that role of the employment. Working in this field required both office and field work. I was gathering the name of those people, who had never had a chance to learn how to read and write, in rural areas and villages outside Erbil city and recruit them into specific centres in their residences. Prior to that, I had to coordinate with education supervisors to hire a number of math and Kurdish language teachers to carry out the teaching process. As a result of two years hard working, about 600 people could learn reading and writing and awarded certificates of graduation in an appropriate ceremony.
- Liaising with managers, lecturers and administrators required for the centres.
- Preparation of monthly allowance for the lecturers and all of the others who were working in those centres plus receiving and distributing.
- Coordination with the general directorate of education office in Erbil and the ministry of education in order to receive and distribute the required stationary for each learner and their main booklets.
- Directly monitoring and supervising the ongoing processes of education which included monthly site visits in coordination with the assigned supervisor.
- Weekly and monthly reports to the general director of the illiteracy eradication project regarding the process and progress of education in those centres.

- Simple translation and interpretation tasks carried out in that period (**from and to Kurdish-English- Arabic**)

**College of Languages\ Salahaddin University-Erbil**

**October2006 — December 2013**

**Assistant Researcher: -**

- Assisting researchers in their studies.
- Guiding the Students of translation department in their final year projects as well as providing them with academic consultancy throughout the four academic years.( From 2007 )Evening.

**Secretary of the Translation Department: -**

- Exam and exam room organization as well as invigilation during the exam days.
- Attendance registration and the entire paper works of the department which included managing the formal documents (receiving, delivering and archiving).
- Organizing the lecture timetables.

**Registrar: -** New students' registration and recruitment to their departments every year.

- Recording every single data belonging to the students' academic years and added to their personal files every week.
- Recording the students' grades carefully and confidentially after the end of each semester.
- providing the students with their certificates and transcripts in three languages English, Kurdish and Arabic.

**Lecturer: -** Teaching conversation to the third-year students of translation department.

**Language Centre of Salahaddin University**

**January2014 — present**

**English language instructor**

- Teaching Reading, Writing, Speaking, Vocabulary and Grammar
- Curriculum development
- Review and evaluation of the teaching materials and resources.
- Student development monitoring
- Member of the examination board.

## **Qualifications**

- Teaching qualifications
- IT qualifications
- Language qualifications such as TOEFL, IELTS or any equivalent
- Any professional qualification
- You could put any professional courses you have attended

## **Teaching experience:**

- State all teaching courses you delivered, stating undergraduate or post graduate
- Courses, trainings, lab supervision, etc.,

## **Research and publications**

- **The Refusal Speech Act Strategies Used by Native Kurdish Speakers of the Sorani Dialect and American Speakers of English (to be published)**
- **The Effect of Pressure upon the Ability of Accessing Lexicon (to be published)**

## **Conferences and courses attended**

- Give details of any conferences you have attended, and those at which you have presented delivered poster presentations.

## **Funding and academic awards**

- N\A

## **Professional memberships**

- N\A

## **Professional Social Network Accounts:**

- N\A

I hold MA degree in Applied Linguistics and ELT from the University of Nottingham\UK and BA in Translation from Salahaddin University-Hawler. Throughout the last 19 years, I have been involved in numerous tasks and worked in different administrative and educational environments including translation and interpretation. I have been a language instructor for almost 10 years at Salahaddin University teaching different levels, age groups different language skills.